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## MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 20 January 2017 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Mrs P Anderson, Mrs F Beatty, Cllr A R Favell, Cllr C Furness, Cllr N Gibson, Mr Z Hamid, Cllr Mrs G Heath, Ms S Leckie, Cllr S Marshall-Clarke, Cllr C McLaren and Cllr Mrs N Turner

Apologies for absence: Cllr F J Walton and Cllr D Greenhalgh.

### 1/17 CHAIR'S ANNOUNCEMENTS

The Chair announced that after 30 years of service, Ruth Marchington, Director of Corporate Strategy and Development, would be leaving the Authority and that this would be her final Audit, Resources and Performance Committee.

On behalf of Members and previous Chairs of the committee, the Chair expressed thanks and appreciation for the valued support, advice and professionalism that Ms Marchington had provided throughout her service and wished her well for the future.

### 2/17 MINUTES OF THE PREVIOUS MEETING OF 4 NOVEMBER 2016

The minutes of the meeting held on 4 November 2016 were approved as a correct record.

### 3/17 MEMBERS DECLARATIONS OF INTEREST

Item 7

- Cllr D Chapman declared a personal interest as the Chair of Moors For The Future (MFTF).
- Ms S Leckie declared a personal interest as a member of the National Trust, one of the MFTF Partners.

### 4/17 INTERNAL AUDIT REPORT BLOCK 1 2016/17 (A1362/7/PN)

Ian Morton of Veritau introduced the item, taking questions from Members about issues that the Internal Auditor had identified in both Woodlands Management and Fleet Management (Appendices 1 and 2). He confirmed the Auditors' overall opinions of the

controls within the system at the time of the audit as being “Substantial Assurance” for Woodlands Management and “Reasonable Assurance” for Fleet Management.

The Chief Finance Officer stated that detailed figures on the costs associated with woodland maintenance and disposal would be presented to Members as part of the Budget Report at the 17 March Authority meeting.

The Strategic Leadership Team had agreed that a progress report on the Asset Management Plan would be submitted to the Audit, Resources and Performance Committee on 19 May 2017.

Cllr C Furness proposed an amendment to Recommendation 1, to replace the word “consideration” with the words “implemented urgently”. Cllr Furness also proposed the addition of a second recommendation, that the Auditor report back in September 2017 on progress in the implementation of their agreed actions.

In response, the Chair expressed confidence in the current audit arrangement and the Chief Executive Officer reminded Members that a rolling audit programme had been approved at an earlier Audit, Resources and Performance Committee. The Director of Corporate Strategy and Development stated that the Authority was moving quickly in response to the Auditor’s findings and that the Auditor routinely checked progress against timescales.

Ian Morton highlighted the positive response of officers to the audit findings and assured Members that any failure to implement actions on time would be reported to them at a later meeting.

Following these assurances, Cllr Furness withdrew his motion.

The Chair thanked Mr Morton for his reports.

The recommendation was moved, seconded, put to the vote and carried.

**RESOLVED:**

**That following consideration of the agreed actions, the internal audit reports for the two areas covered under Block 1 for 2016/17 be received (in Appendices 1 and 2).**

**5/17 UNDERTAKING PROJECTS FOR MOORLIFE 2020 PARTNERS (MB)**

The Head of MoorLIFE 2020 Programme Delivery introduced the report.

The recommendations were moved, seconded, put to the vote and carried.

**RESOLVED:**

**That:**

- 1. The Audit, Resources and Performance Committee approves in principle working with the MoorLIFE 2020 project partners until the end of the project (29 February 2021) to deliver additional projects outside the EU funded project.**

2. **The Audit, Resources and Performance Committee delegates specific projects approval (including signatures of related agreements with partners), to a maximum combined value of £1.5 million in any financial year, to the Director of Conservation and Planning, in consultation with the Head of Law and in agreement with the Chief Finance Officer.**
3. **The Authority may, subject to compliance with its procurement standing orders, enter into contracts for the delivery of an approved project.**

Cllr C McLaren left the meeting at 10.50am.

**6/17 2016/17 QUARTER 3 CORPORATE PERFORMANCE AND RISK MANAGEMENT REPORT (A91941/EF)**

The Head of Strategy and Performance drew Members' attention to the Key Issues as set out in the report and confirmed the request for Members to approve two changes to the corporate indicator targets 2d) and 3a). She proposed an amendment to Recommendation 1 and the addition of a fourth Recommendation as below:

Recommendation 1 – after the word “reviewed” delete the words ‘ including approving changes to two indicator targets as outlined below’

Recommendation 4 – That the targets for Corporate Indicators 2d) and 3a) as detailed at paragraph 10 of the report be reviewed and reported to committee as part of Quarter 4 reporting.

The Chief Executive Officer confirmed that she would be writing again to Defra, seeking specific assurance in regard to the MoorLIFE 2020 Programme. (Directional Shift 1).

The Director of Conservation and Development reported that:

- The Authority was to be consulted on proposals for the A628 Trans-Pennine route and that Members would be updated on this at the next Strategic Advisory Group and Authority meetings.
- Feedback on the performance of the Planning Service would be given to Members at either the February or March meetings of Planning Committee.
- Work was ongoing to fill the vacancies in the Planning Service.

The recommendations as amended and including the addition of a fourth recommendation were moved, seconded, voted upon and carried.

**RESOLVED:**

1. **That the Quarter 3 Corporate Performance Return, given in Appendix 1, be reviewed, and any actions to address issues agreed.**
2. **That the corporate risk register summary given in Appendix 2 be reviewed and the status of risks accepted.**
3. **That the status of complaints and Freedom of Information/Environmental Information Regulations requests, given in Appendix 3, are noted.**

- 4. That the targets for Corporate Indicators 2d) and 3a) as detailed at paragraph 10 of the report be reviewed and reported to committee as part of Quarter 4 reporting.**

The meeting ended at 11.45 am